

MARCH 18–APRIL 2

PHASE

1

EMERGENCY LEARNING PLANS (4th Quarter)

Emergency learning plans focus on reviewing previously taught content in response to Governor Northam's two-week closure of K12 schools (order announced on March 13, 2020).

The CCPS Continuity of Instruction website was posted on March 17 (www.ccps.us). Paper packets were distributed to families requiring non-digital resources on 3/17-3/18. Social Emotional Wellness resources were added to the Continuity of Instruction website.

Phase I activities (2 per course/subject) should be held until submitted on 4/22 or 4/24.

SPRING BREAK: APRIL 3–APRIL 13

APRIL 14–APRIL 24

PHASE

2

ENHANCED LEARNING PLANS (4th Quarter)

Phase II learning activities were made available online April 1st. Each school provided curbside packet pickup on April 1-2 (8:00-1:00) for families requiring non-digital resources.

Enhanced learning plans focus on reviewing and applying additional priority skills in preparation for the 2020-2021 school year.

Phase I and II activities (4 total activities per course/subject) will be submitted on 4/22 or 4/24.

APRIL 27–MAY 20

PHASE

3

EXTENDED (NEW) LEARNING PLANS (4th Quarter)

Phase III extended learning activities blend review materials and new content that will support students in being ready for a successful 2020-2021 school year. Phase III activities will be available on 4/22.

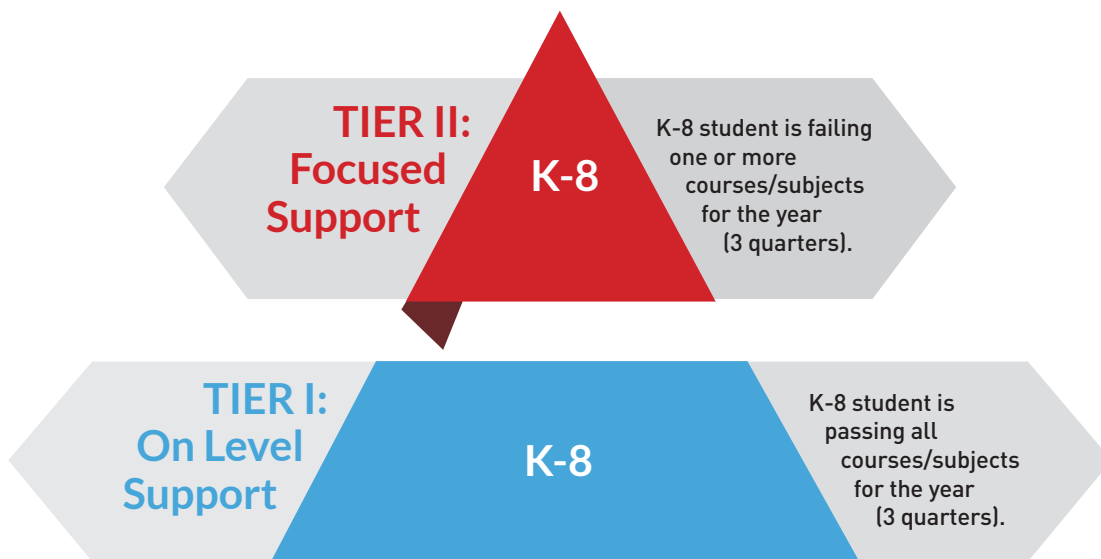
Phase III (tier I) instructional packets will be available for pickup at each building on 4/22 & 4/24 from 8:00-1:00. All Tier II (Phase III) learning assignments will be shared by the teacher to the student.

All Phase I and Phase II learning activities (total of 4 per course/subject) should be digitally submitted by 4/24 or dropped off on 4/22 or 4/24 from 8:00-1:00. Tier II (Phase III) activities will be due by 5/15.

K-8 CONTINUITY OF INSTRUCTION PLAN

MARCH 17 – MAY 15

Is My Child a Tier I or Tier II Student?



K-8 Continuity of Instruction - Grading & Learning Expectations

TIER I STUDENTS

PASSING ALL COURSES/SUBJECTS

GRADING:

Final grades will be calculated using your student's grades from quarters 1-3. Each Tier I student's grade will be issued a S (Satisfactory) or U (Unsatisfactory) based on the successful submission of the below required items. The S or U **WILL NOT** impact your child's final grade and/or his or her ability to be promoted to the next grade or course.

CONTINUITY OF LEARNING EXPECTATIONS:

Students who are passing all subjects/courses (D or above) through the 3rd quarter will:

- Complete Phase I and Phase II Continuity of Instruction activities located online or in hard copy.
- Submit all **(four activities per subject/course)** Phase I/II Continuity of Instruction activities electronically or in hard copy on April 22 or April 24 from 8:00-1:00.
- In secondary courses, these assignments will be used to certify completion of a credit-bearing course (i.e. Algebra I, Spanish I)
- Begin "self-guided" instruction (April 27-May 15) for Phase III. These learning activities are essential to being prepared for the 2020-2021 school year; however, **Tier I students WILL NOT submit any Phase III activities.**

KINDERGARTEN AND FIRST GRADE:

The report card number coding is equivalent to grades of A, B, C, D for Kindergarten and First Grade students. A student who has a 1 coding (Needs Improvement to Obtain Mastery - D) in multiple subjects will be notified by the classroom teacher to identify the learning supports needed.

- 4 = Excelling and Demonstrating Mastery 90-100 (A)
- 3 = Succeeding Towards Mastery 80-89 (B)
- 2 = Progressing Towards Mastery 70-79 (C)
- 1 = Needs Improvement to Obtain Mastery 60-69 (D)
- NA = Not Assessed

TIER II STUDENTS

FAILING ONE OR MORE COURSES/SUBJECTS

GRADING:

Grades earned for required Tier II/Phase III assignments and assessments will be used to determine a Satisfactory or Unsatisfactory (S/U) grade for the fourth marking period report card. Teachers may elect to grade some Phase I/II work that a student has submitted as well. If the student earns an S (Satisfactory) for the fourth marking period, then a passing final grade of a D will be recorded for the course/subject. If the student earns a U (Unsatisfactory) for the fourth marking period, then the student will receive an F for the course/subject. In this instance, summer school may be recommended.

CONTINUITY OF LEARNING EXPECTATIONS:

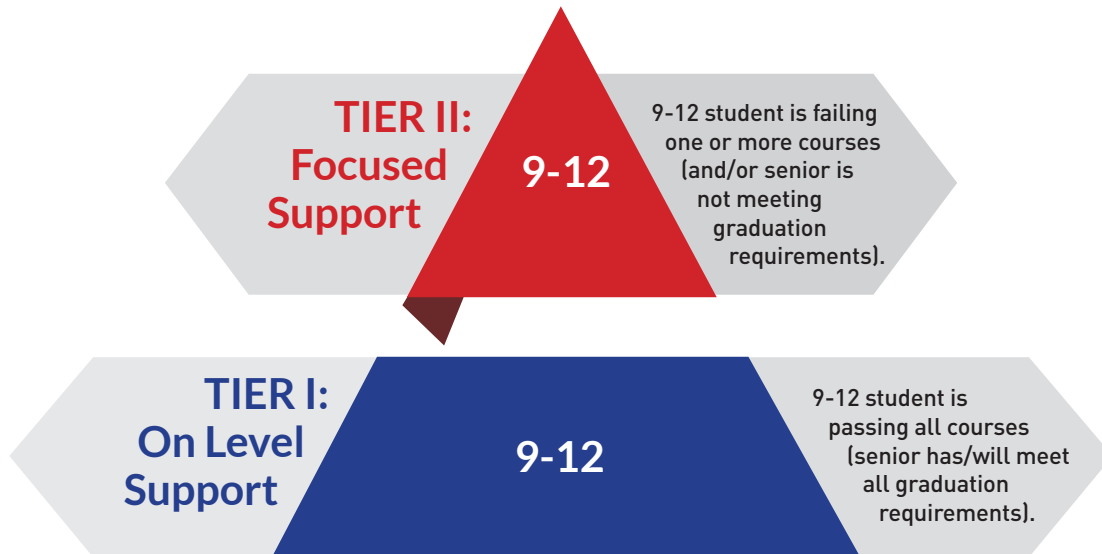
Students who are failing one or more subjects/courses through the 3rd quarter will:

- Complete Phase I and Phase II Continuity of Instruction activities located online or in hard copy.
- Submit all **(four activities per subject/course)** Phase I/II Continuity of Instruction activities electronically or in hard copy on April 22 or April 24 from 8:00-1:00.
- Work with your teacher(s) to identify **Phase III** extension of learning activities that contain review material and key content topics for the course(s)/subject(s) the student is failing. Phase I/II activities may be considered by the teacher.
- Work with teacher(s) to complete the identified extension of learning activities. **The teacher will contact parents to explain the student learning plan and expectations.**
- **Complete and turn in required Phase III** assignments online or in hard copy by May 15, 2020. Phase I/II assignments may be considered by a teacher.
- Students who do not successfully complete Tier II (Phase III) requirements by May 15, 2020 will receive an unsatisfactory grade (U) for the 4th quarter resulting in a year-end grade of an F for the course or subject.

9-12 CONTINUITY OF INSTRUCTION PLAN

MARCH 17 – MAY 20

Is My Child a Tier I or Tier II Student?



TIER I STUDENTS 9-12

PASSING ALL COURSES/SUBJECTS;
SENIOR IS MEETING GRADUATION REQUIREMENTS

GRADING:

Final grades for year-long classes will be calculated using your student's grades from quarters 1-3. Final grades for second semester classes will reflect your student's quarter 3 report card grades. For the fourth quarter, Tier I students will earn a S (Satisfactory) or U (Unsatisfactory) based on the successful submission of Phase I/II Continuity of Learning activities. The S or U will not impact your child's final grade, his or her ability to be promoted to the next grade or course, and **WILL NOT** be calculated into the end-of-year GPA.

CONTINUITY OF LEARNING EXPECTATIONS:

Students who are passing all subjects/courses (D or above) through the 3rd quarter will:

- Complete Phase I and Phase II Continuity of Instruction activities located online or in hard copy.
- Submit all (four activities per subject/course) Phase I/II Continuity of Instruction activities electronically or in hard copy on April 22 or April 24 from 8:00-1:00.
- In secondary courses, these assignments will be used to certify completion of a credit-bearing course (i.e. Algebra I, Spanish II).
- Begin "self-guided" instruction (April 27-May 15) for Phase III. These learning activities are essential to being prepared for the 2020-2021 school year; however, Tier I students **WILL NOT** submit any Phase III activities.
- Seniors on track to graduate in May 2020 (met all graduation requirements as of quarter 3 including approved VDOE waivers) are **EXEMPT** from completing Phase III Continuity of Instruction activities.

Students on Track to Graduate in May 2020:

School counselors are already reviewing transcripts and course histories to apply for state waivers and create clear paths toward graduation for each student who is currently on track. Beginning after Spring Break, school personnel will be confirming graduation, end-of-year grades, and necessary next steps with all students who are on track to graduate. Messages will be communicated to parents/students by phone, email, mail and/or Schoology on any requirements needed for your child to graduate.

TIER I STUDENTS 9-12 (Continued)

PASSING ALL COURSES/SUBJECTS;
SENIOR IS MEETING GRADUATION REQUIREMENTS

Students Taking Advanced Placement (AP) or Dual Enrollment:

AP students will continue their online learning. Resources for online reviews and testing information have been shared with all students and can be located at apcentral.collegeboard.org. For students taking dual enrollment classes, Germanna Community College will allow for continued online instruction by the current CHS instructor using Schoology. Students currently participating in Advanced Placement and/or Dual Enrollment courses will receive a Satisfactory (S) or Unsatisfactory (U) as a grade from CCPS. College credit will be awarded through Germanna Community College or if they meet the required score on the AP exam.

Diversified Learning Students:

Students who are on track to graduate in 2020, who are enrolled in an Apex class and have completed 45% or more of the course, and have a passing OVERALL grade can have the class closed out for the year. Those students will earn the course credit for the class.

- If the student has 45% or higher course completion but does not have a passing overall grade, then the student will be allowed to continue working in Apex to improve his or her grade. This could mean assessment retakes or continuing with class instruction and assessments. Students have until May 15 to improve their overall grade.
- If a student has NOT reached 45% or higher course completion, then the student will be allowed to continue working on his or her Apex class. Seniors will have until May 15 to reach the set course completion percentage.

All other students enrolled in a high-school credit-bearing Apex course who have successfully completed 75% or more of the course with a passing grade will earn credit for the course.

- Students who have completed 75% or more of the course and do not have a passing grade may continue working through May 15 to improve their grade and earn credit for the course.
- Students who have not completed 75% of the course may continue working through May 15 to reach a 75% completion rate or higher to earn credit for the course.

TIER II STUDENTS 9-12

FAILING ONE OR MORE COURSES/SUBJECT;
AND/OR SENIOR IS NOT MEETING GRADUATION REQUIREMENT(S)

GRADING:

Final year-long grades were calculated using your student's grades from quarters 1-3. Final grades for your child's second semester classes reflected your student's quarter 3 report card grades. After reviewing your child's year-long average and/or semester average at the end of quarter 3, it was determined that he/she is failing one or more courses and requires Tier II supports from April 27-May15.

The grades earned during the required Tier II assignments and assessments will be used to determine a Satisfactory or Unsatisfactory (S/U) grade for the fourth marking period. A teacher may elect to grade Tier I/II work that a student has submitted as well. If the student earns an S (Satisfactory) for the fourth marking period, then a passing final grade of a D will be recorded for the semester or year-long course. If the student earns a U (Unsatisfactory) for the fourth marking period, then the student will receive an F for the course/subject. In this instance, summer school may be recommended.

CONTINUITY OF LEARNING EXPECTATIONS:

Students who are failing one or more subjects/courses through the 3rd quarter will:

- Complete Phase I and Phase II Continuity of Instruction activities located online or in hard copy.
- Submit all (**four activities per subject/course**) Phase I/II Continuity of Instruction activities electronically or in hard copy on April 22 or April 24 from 8:00-5:00.
- In secondary courses, these assignments will be used to certify completion of a credit-bearing course (i.e. Algebra I, Spanish I).
- Work with your teacher(s) to identify **Phase III** extension of learning activities that contain review material and key content topics for the course(s)/subject(s) the student is failing. Phase I/II activities may be considered by the teacher.
- Work with teacher(s) to complete the identified extension of learning activities. **The teacher will contact parents to explain the student learning plan and expectations.**
- **Complete and turn in required Phase III** assignments online or in hard copy by May 15, 2020. Phase I/II assignments may be considered by a teacher.
- Students who do not successfully complete Tier II (Phase III) requirements by May 15, 2020 will receive an unsatisfactory grade (U) for the 4th quarter resulting in a year-end grade of an F for the course or subject.

SPECIAL EDUCATION

SUPPORTS/SERVICES

The CCPS Special Education Department works collaboratively with families to provide the following services as deemed appropriate by a child's Individualized Education Plan (IEP):

SPED Support:

Provide support to assist with instruction (written multi-step directions, graphic organizers, instructional videos, live support instruction, parent phone calls, etc.)

SPED Related Services:

Provide written lessons/activities to those **without** internet access & those who can be appropriately served - IEP data, but not graded

SPED Related Services:

Provide teletherapy to those **with** internet access & those who can be appropriately served - IEP data, but not graded

SPED Structured Literacy Reading:

Provide online group sessions to those **with** internet access & those who can be appropriately served - IEP data, but not graded

SPED Reading:

Provide written lessons/activities to those **without** internet access & those who can be appropriately served - IEP data, but not graded

All "Child Specific" questions should be emailed directly to your child's teacher or to the applicable school administrator:

BOWLING GREEN ELEMENTARY SCHOOL

Principal Heckstall: checkstall@ccps.us

LEWIS AND CLARK ELEMENTARY SCHOOL

Principal Brown: cbrown@ccps.us

MADISON ELEMENTARY SCHOOL

Principal Hicks: thicks@ccps.us

CAROLINE MIDDLE SCHOOL

Principal Thompson: dathompson@ccps.us

CAROLINE HIGH SCHOOL

Principal Just: jjust@ccps.us

Parents and students can submit all general questions associated with Grading and Continuity of Instruction Expectations to the survey link. Building administration and central office staff will use your questions to develop a FAQ.

[SURVEY LINK](#)



***The VDOE provided updated guidance to all school divisions on how to proceed with continuity of instruction for the remainder of the 19-20 closure. This recommendation includes the requirement of "new instruction" aimed at closing 4th quarter learning gaps. The CCPS plan reflects "COVID-19" VDOE graduation requirements for seniors (12th graders) and also outlines tiered instructional supports for K-11th grade students. CCPS is committed to eliminating any potential negative impacts the closure may have on students' ability to successfully meet graduation requirements (12) and promotion (K-11).