

**CAROLINE COUNTY PUBLIC SCHOOLS
MEETING MINUTES
July 11, 2011**

A regular meeting of the Caroline County School Board was held at 6:30 p.m. on July 11, 2011, in the auditorium at Caroline Middle School. Board members present were:

Mr. Mack A. Wright, Jr., Chairman
Mr. Wendell N. Sims, Vice-Chairman
Mrs. Valerie Fells, Member
Mrs. Tami Redding, Member
Ms. Margaret O. Watkins, Member

Dr. Gregory N. Killough, Division Superintendent
Dr. Eric Cunningham, Assistant Superintendent-Administrative Services
Dr. Rebecca B. Broaddus, Clerk of the Board

The meeting was called to order by Mr. Mack Wright, Chairman at 6:30 p.m. Dr. Rebecca Broaddus, Clerk of the Board, introduced each board member in attendance. Mr. Wendell Sims gave the invocation and students from Bowling Green Elementary School led the Pledge of Allegiance.

11-12-01: Awards, Recognitions, Commendations, etc.

There were no awards, recognitions, or commendations.

11-12-02: Citizen Comments

There were no citizen comments.

11-12-03: Consent Agenda

A motion was made by Ms. Watkins, seconded by Mrs. Fells, and unanimously approved by the Board to adopt the consent agenda.

11-12-04: Approval of Grading Policy (Action Item)

A motion was made by Mrs. Fells, seconded by Mr. Sims, and approved by the Board on a four (Watkins, Fells, Sims, and Wright) to one (Redding) vote to approve the grading policy regulations.

11-12-05: Approval of Student Code of Conduct (Action Item)

A motion was made by Mrs. Redding, seconded by Mr. Sims, and unanimously approved by the Board to approve the Student Code of Conduct with noted corrections.

5.011

11-12-06: Approval of Certified Payment to OWPR (Action Item)

A motion was made by Mrs. Redding, seconded by Ms. Watkins, and unanimously approved by the Board to approve the certified payment to OWPR in the amount of \$172,306.00.

11-12-07: Approval of Special Education Policies (Action Item)

A motion was made by Ms. Watkins, seconded by Mrs. Fells, and unanimously approved by the Board to approve the Special Education Policies.

11-12-08: Approval of School Nutrition Program Food Bids (Action Item)

A motion was made by Mrs. Fells, seconded by Mr. Sims, and unanimously approved by the Board to approve the School Nutrition Program lowest food bids from Interstate for bread, Pet Dairy for milk products, Marva Maid Dairy for ice cream, and from RRS, USF, Peerless and Tidewater for other items at a total estimated cost of \$1,050,000.00 for the school year 2011-12.

11-12-09: Approval of VSBA Delegate and Alternate (Action Item)

A motion was made by Mrs. Redding, seconded by Mrs. Fells, and unanimously approved by the Board to approve Margaret Watkins as the VSBA delegate and Wendell Sims as the alternate delegate to the VSBA Delegate Assembly and Regional Meeting of the VSBA Annual Convention in November 2011 .

11-12-10: First Reading: Evaluation Process (Non-Action Item)

Rebecca Broaddus presented the first reading of the draft of the evaluation process.

A motion was made by Mrs. Fells, seconded by Mrs. Redding, and unanimously approved by the Board to hold a special meeting/work session on the evaluation process on Thursday, July 28 at 6:00 p.m. at Caroline Middle School in the conference room.

11-12-11: Update on Bowling Green School Project (Informational Item)

Randy Jones from OWPR presented an update and timelines on the PreK-5 Bowling Green school. A Bowling Green Renovation Committee meeting was held prior to the School Board meeting. In the PowerPoint presentation diagrams of the school and outside areas were shared. Roof types and flooring were discussed.

11-12-12: Update on 4x4 Block Scheduling (Informational Item)

Harper Donahoe presented an update on 4x4 block scheduling at the high school. Teachers worked on curriculum, pacing and SOL alignment during the professional development days in June. He shared that course selections were completed, that elective numbers had increased, and that class sizes had been reduced in some areas. He stated that a full time English teacher would be at CDLC and that a P.E. teacher would be teaching part-time at CMS. A plan to give additional time to reading and algebraic concepts to address the needs of incoming at-risk ninth graders was shared.

11-12-13: Request for Discussion of Personnel Policies (Informational Item)

Mack Wright opened the floor for a discussion of personnel policies by asking Dr. Cunningham to present information on the transfer policy. He presented information on the transfer policy and practices and gave a regional comparison on how local school divisions handle transfers. Mrs. Redding addressed the areas of how personnel are treated and valued and stated that there was a need to elaborate on personnel policy and goals, to communicate with staff, have workshops on policies, follow policy and be sure that the Board is good with the policies.

A motion was made by Mrs. Redding, seconded by Mr. Sims, and unanimously approved by the Board to add to the agenda for the work session on July 28, a discussion of the goals of personnel.

11-12-14: Closed Session

The board convened into closed session under Section 2.2-3711 (A) (1) of the Code of Virginia, 1950, as amended, to discuss appointments, a dismissal, resignations, a recession of retirement, and requests for leave without pay. A motion to convene into closed session was made by Mr. Sims, seconded by Mrs. Redding, and unanimously approved by the Board. The Board convened into closed session at 8:25 p.m.

On a motion by Mr. Sims, seconded by Ms. Watkins, and unanimously approved by the Board, the Caroline County School Board reconvened into regular session at 9:29 p.m. An approved Certification of Executive Meeting, which includes a statement concerning items discussed in closed session, is attached to the minutes.

11-12-15: Action on Superintendent's Personnel Agenda


A motion to approve the personnel agenda of the Superintendent as presented was made by Mrs. Redding, seconded by Ms. Watkins, and was unanimously approved by the Board.

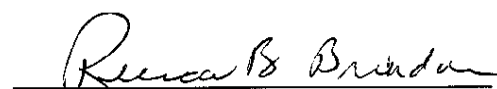
11-12-16: Other Matters of Interest

A request was made by Mrs. Redding to look into space availability for the Chesapeake Bay Governor's School classes.

11-12-17: Adjournment

A motion to adjourn was made by Mrs. Fells, seconded by Ms. Watkins, and unanimously approved by the Board. This regular meeting of the Caroline County School Board for July 11, 2011, was adjourned at 9:33 p.m.


Mack A. Wright, Jr., Chairman
Caroline County School Board


Dr. Rebecca B. Broaddus
Clerk of the Board

Certification of Executive Meeting

Whereas, the Caroline County School Board has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

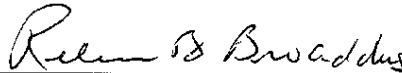
Whereas, Section 2.1-344.1 (D) of the Code of Virginia requires a certification by this School Board that such executive meeting was conducted in conformity with Virginia law;

Now therefore, be it resolved that the Caroline County School Board certifies that to the best of each member's knowledge, (i) only public business matters lawfully exempted by Virginia law were discussed in the executive meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered.

VOTE

Yes: 5

Nays: 0



Dr. Rebecca B. Broaddus
Clerk of the Board

July 11, 2011

CAROLINE COUNTY SCHOOL BOARD

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