



CAROLINE COUNTY SCHOOL BOARD

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Gregory N. Killough, Ed. D
Superintendent

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A G E N D A Monday, August 8, 2011 CAROLINE MIDDLE SCHOOL 6:30 P.M.

1. **Call to Order**Mack A. Wright, Jr., Chairman
 - Roll Call of AttendanceRebecca Broaddus, Clerk of the School Board
2. **Invocation**TBD
 - Pledge of AllegianceBowling Green Primary School Students
3. **Awards, Recognitions, Commendations, etc.**
 - None
4. **Citizen Comments**
5. **Consent Agenda**
 - a. Approval of Minutes
 1. [Regular Meeting – July 11, 2011](#)
 2. [Special Called Meeting – July 28, 2011](#)
 - b. Approval of Monthly Bills and Financial Reports
 1. [Vendor Payments](#)
 2. Budget Status Report
 - c. [Approval of 2011-2012 Tuition Rates](#)Lifen Zhou
 - d. [Approval of Request for Bona fide Religious Exemption:](#)
[08-08.11-01; 08-08.11-02](#).....Dr. Greg Killough
6. **Action Items**
 - a. [Approval of Health Insurance Rates](#)Lifen Zhou
 - b. [Approval of Project Graduation](#)Cathy McConnell
 - c. [Preliminary Approval of Adoption of Evaluation Process for](#)
[2011-12 School-Year](#)Dr. Rebecca Broaddus
 - d. [Approval of Pay for Performance Grant](#)Dr. Rebecca Broaddus
 - e. [Approval of Contract for Bowling Green School Project](#)Dr. Eric Cunningham
 - f. [Approval of Certified Payment to OWPR](#)Dr. Eric Cunningham
 - g. [Approval of Contract with Dominion Tek, Inc.](#)Dr. Eric Cunningham
7. **Non-Action Items**
 - a. [First Reading: Update on VSBA Policy](#)Dr. Eric Cunningham



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- b. [First Reading: Services Contracts at Lewis & Clark Elementary](#) ..George Gagnon

8. Informational Items

- a. [Update on E-Rate and WAN](#)Dr. Eric Cunningham
- b. [Report on New Teacher Orientation](#)Dr. Rebecca Broaddus
- c. [Report on Back-to-School Activities](#)Dr. Rebecca Broaddus
- d. [Report on Curriculum Development/Staff Development](#) ...Dr. Rebecca Broaddus
- e. [Update on Superintendent’s Annual Report/Strategic Plan](#) ..Dr. Rebecca Broaddus
- f. [Update on 4x4 Block Scheduling](#) Dr. Rebecca Broaddus
- g. [Update on School Health Advisory Board](#)Dolly Lindsay
- h. [Update on CTE](#)Cathy McConnell
- i. [Update on School Crisis Plans](#)J.D. Satterwhite
- j. [Presentation on Summer Projects](#)George Gagnon
- k. [Review of Personnel Guidelines](#).....Dr. Eric Cunningham

9. Closed Session

- a. [Personnel](#) – The discussion of appointments, retirements, re-assignments, resignations, transfers, requests for Family Medical Leave, leave without pay, and leave of absence, as authorized by Section 2.2-3711(A)(1) of the Code of Virginia, 1950, as amended.

10. Certification of Closed Session

11. Action Items Following Closed Session (will have personnel agenda, other or none as needed)

- a. Action on Superintendent’s Personnel Agenda

12. School Board Matters of Interest

- a. Next Regular School Board Meeting: *September 12, 2011*

13. Adjournment



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: 2011-2012 Tuition Rates

RECOMMENDATION: Approve out-of-county tuition rate at \$2,945 per student for the 2011-2012 school year.
Approve out-of-state tuition rate at \$9,231 per student for the 2011-2012 school year.

RATIONALE: The out-of-county tuition rate is based on the local cost per student and the out-of-state tuition is based on the total cost per student. (See attached)

BUDGET CATEGORY: N/A

ESTIMATED COST: N/A

LEGAL REFERENCE: JFAB

Lifen Zhou
SIGNATURE

Reaching New Heights Together



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Request for Bona fide Religious Exemption of Students:
RE: 08-08-11.01; 08-08-11.02

RECOMMENDATION: Approval

RATIONALE: The State Code of Virginia allows parents to apply for bona fide religious exemption for children. The required paperwork is attached.

Gregory N. Killough

SIGNATURE



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Health Insurance Renewal

RECOMMENDATION: Approve renewal with Anthem Blue Cross Blue Shield (Anthem) of group employee health care insurance effective October 1, 2011 through September 30, 2012,

RATIONALE: Our current contract with Anthem expires on September 30, 2011. After reviewing the renewal rates proposed by Anthem, it is recommended that the School Board approve renewal of group health care insurance with Anthem for the 2011-2012 school year. The Anthem proposes a 2.7% rate increase with current benefit structure.

BUDGET CATEGORY : Health Insurance

LEGAL REFERENCE: State Code – Virginia Public Procurement Act

Lifen Zhou

SIGNATURE

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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Project Graduation

RECOMMENDATION: Approval of Project Graduation Summer grant

RATIONALE: We have been awarded \$13,215 for the Project Graduation Summer Academy. The grant money will help us to increase the number of students on target to graduate on time. It will also allow us to work with rising 10th grade students who were not able to participate in Project Graduation during the school year.

Cathy M. McConnell

Signature



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Preliminary Approval of Adoption of Evaluation Process for 2011-12 School Year

RECOMMENDATION: Preliminary Approval of Adoption of Evaluation Process for 2011-12 School Year

RATIONALE: A committee of teachers and administrators has been working on enhancing our teacher evaluation process and aligning it to the Virginia Board of Education requirements. Input has been gotten from parents and other staff through the Superintendent's Advisory Committee and the Superintendent's Parent Advisory Committee. The committee work started last summer and continued throughout the 2010-2011 school year. Evaluation documents from other school divisions and states have been reviewed as part of the process. The new guidelines just adopted by the Virginia Board of Education have been incorporated into the process. These guidelines will be required for implementation in the 2012-2012 school year and have a focus on teacher and student performance.

The draft of the evaluation/growth process document was shared at the July 11, 2011, School Board meeting and was reviewed at a School Board work session on July 28, 2011. The draft document has been shared with principals, administrators, and the teacher committee members. A team of administrators attended a three day workshop on teacher evaluation on August 2-4, 2011 in Williamsburg. At the workshop a sample document was shared as a model. The sample document paralleled our draft document and included some enhancements that were determined to be important to include in our process. The two documents will merged into one for presentation at the August Board meeting for preliminary approval to move forward with sharing it with the committee, administrators, and

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teachers for implementation with adoption at the September Board meeting. It is noted that this will be a working document and that it will be reviewed again by the School Board at the end of the 2011-12 school year for final approval with any changes or revisions.

Rebecca B. Broaddus

Signature



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

- SUBJECT:** Approval of Pay for Performance Grant
- RECOMMENDATION:** Approval of Pay for Performance Grant Award and request to the Board of Supervisors for appropriation of funds in the amount of \$322,950.00
- RATIONALE:** Caroline County Public Schools applied for and has been awarded a Virginia Performance Pay Incentives (VPPI) in Hard to Staff Schools Grant Award for Madison Elementary and Caroline High Schools in the amount of \$322,950.00. The grant is designed to reward teachers who receive an exemplary rating on their evaluations for the 2011-12 school year with a maximum bonus of \$5000.00 at the end of the school year. The grant award notification is attached.

Rebecca B. Broaddus

Signature



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Approval of Contract for Bowling Green School Project

RECOMMENDATION: Approval

RATIONALE: This presentation is to request permission to advertise the Bowling Green Project to interested general contractors. This is required and must be done prior to placement of a public advertisement. Our plan is to allow general contractors approximately 30 days to develop their price schedule to bid on the contract. Caroline County Public Schools will receive bids at 2:00 pm at the school board office on, Thursday, September 22, 2011.

BUDGET CATEGORY: N/A

ESTIMATED COST: N/A

Eric Cunningham

Signature

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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Approval of Certified Payment to OWPR

RECOMMENDATION: Approval

RATIONALE: Architects typically bill their projects in 5 phases. Each phase represents a percentage of the overall fee. Listed below are the phases, the percentage of the fee and the equivalent dollar amount:

Schematic Design	15% = \$ 68,925.00
Design Development	20% = \$ 91,900.00
Construction Documents	40% = \$183,800.00
Biding	5% = \$ 22,975.00
Administration of the construction contract	20% = \$ 91,900.00
Total Fee	\$459,500.00

Attached are two spreadsheets outlining the process.

Eric Cunningham

Signature



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Approval of Contract with Dominion Tek, Inc.

RECOMMENDATION: Approval

RATIONALE: Dominion Tek, Inc. will provide district-wide computer systems support, help desk services, and network integration services. Also, Dominion Tek, Inc. will provide staff augmentation for three (3) certified Desktop Support Engineers, one (1) certified hybrid Desktop Support Engineer + Cabling Engineer, and one (1) certified Network Engineer. Staff augmentation allows us to better shape the experience, capabilities, skills, services and price.

The 2011-2012 contract amount is \$27,500/month x 12 months = \$330,000

The 2010-11 contract amount is \$27,500/month x 12 months = \$330,000

The 2009-10 contract amount was \$27,500/month x 12 months = \$330,000

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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Updates on VSBA Policies

RECOMMENDATION: First Reading

RATIONALE: These updates contain revisions based on changes in state and federal laws, regulations and guidelines.

BUDGET CATEGORY: N/A

ESTIMATED COST: N/A

Eric Cunningham

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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

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SUBJECT: Services at Lewis and Clark: HVAC, water softeners, Chill water balancing

RECOMMENDATION: First Read

RATIONALE HVAC units are not under warranty and to maintain highest efficiency HVAC services are recommended.

Severe hard water is causing internal decay of pipes in Chiller, all kitchen equipment, restroom fixtures and water fountains. Recommendation is to install a water softener system.

The chiller treatment system has excessive hard water in a closed loop system and the water has begun to show signs of piping decay. Chiller treatment is recommended to reverse the affects of corrosion.

BUDGET CATEGORY: 3320 - Maintenance Service contracts

ESTIMATED COST: \$14,000.00 to \$16,500.00 for HVAC services
\$10,000.00 to \$11,000.00 for water softening
\$ 2,500.00 for Chiller treatment services

LEGAL REFERENCE:

George T Gagnon

Signature



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

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SUBJECT: Updates on E-Rate and WAN

RECOMMENDATION: Informational

RATIONALE: Caroline County Public Schools has been approved for Wide Area networking (WAN) from 7/1/2011 to 6/20/2012. The amount committed for the WAN is \$112,713.84 and the internet is \$61,480.00.

On July 20, 2011, Unite Private Networks held a kickoff meeting for Caroline County Public Schools.

WAN Project Timeline:

- Project will be engineered. Engineering will require building walk-throughs and floor plans.
- Engineering will do drafting.
- Engineering will submit drafting to local utility companies.
- Local utility companies can take two weeks to several months to process the drafting. We've been told that Rappahannock Electric Cooperative works well with people and that hopefully this portion can go quicker than expected.
- When local utility companies are done, they submit the make-ready requirements.
- When the make-ready is being completed, UPN will work with a contractor to complete the underground portion of the project along with building entrances.
- Once the make-ready and underground is complete, UPN will complete their portion of the project.
- The network will be connected.
- The network will be tested.

Eric Cunningham

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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Report on New Teacher Orientation

RECOMMENDATION: Informational

RATIONALE: New Teacher Orientation is planned to begin on Tuesday, August 16 at Caroline Middle School. The schedule planned for Tuesday through Friday will include time for paperwork, a review of policies and procedures and the personnel handbook. Professional development sessions focusing on new teacher essentials (professionalism, lesson planning, curriculum, classroom management, etc.) will be provided. New teachers will have the opportunity to work in their buildings with their principals during the orientation time.

Board members are invited to meet the new teachers at the luncheon on Tuesday, August 16 at noon at Caroline Middle School.

Rebecca B. Broaddus

Signature



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Report on Back-to- School Activities

RECOMMENDATION: Informational

RATIONALE: All teachers will report to their respective buildings each day of the week of August 29 through September 2, 2011. Each principal will determine staff development for his/her teachers and activities that are specific to each school. Each school will be finalizing its school-wide plan.

The County-wide Back-to- School Celebration will be held on Tuesday, August 30, 2011 at Caroline High School. Tentative plans include the recognition of each school's achievements, a focus on our vision for the upcoming school year, and presentations by each school/department.

Each school has planned an open house and/or orientation for students and parents.

Rebecca B. Broaddus

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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Report on Curriculum Development/Staff Development

RECOMMENDATION: Informational

RATIONALE: Curriculum development will be a major focus during the 2011-12 school year. Staff and professional development be centered around curriculum development and improving instruction in all subjects and areas. A draft of the timeline and plan for the 2011-12 school year is attached.

Rebecca B. Broaddus

Signature

Curriculum/Professional Development Plan

The focus of professional development for the 2011-12 school year will be on curriculum and instruction at the school and division level. Initial work began during the professional development days at the end of the 2010-11 school year. Data was reviewed (trend, mean scores and reporting category mean scores) with teachers. The core areas are at different points of completion due to the implementation of new standards and the timelines.

History work began during the 2009-10 school year with implementation of crosswalks at all grade levels. Pacing guides were revised to reflect the new standards and 2010-11 was the first year of the new standards with SOL testing on the new standards. The revised curriculum framework and enhanced scope and sequence was used. History curriculum work for the 2011-12 year will focus on the creation and use of assessments that reflect higher level thinking skills.

Math work began during the 2010-11 school year with the implementation of the crosswalks at all grade levels. Teachers met monthly to review the new standards, share ideas and lessons, and pacing guides were revised to reflect the new standards. The pacing guides were finalized at the June 2011 curriculum development. Math lessons plans have been reviewed for the new standards and need to be finalized for scanning into the new website.

The crosswalks for English were released this spring and teachers began unpacking the standards during the June 2011 curriculum development. Pacing guides are being reviewed and revised. Lesson plans are being reviewed for new standards and need to be finalized for scanning into the new website.

The science crosswalks are to be released shortly and teachers will unpack the standards during the 2011-12 school year. Pacing guides will be reviewed and revised as needed. Lesson plans will be reviewed for the new standards and finalized for scanning into the new website. It is not anticipated that there will be many changes to the science curriculum.

As documents are reviewed and finalized, they will be posted to the Et cetera website so that they will be available for teacher use.

Teachers in the non-core areas are working on pacing guides, curriculum and lesson plans for their areas of instruction.

Summer 2011

- Review work completed by teachers during the June PD days.
- By July 25- teachers assigned to continue development of lesson plans and assessments will start work (will be paid a stipend). Notebooks will be due back by August 8 and then scanned and ready by August 22.
- By August 1- Draft of PD days (August 24 and 25) will be ready for review and sent to teachers and staff by August 8. Sessions will be curriculum and instruction focused and some will be mandatory for all teachers.
- August 4- Draft of schedule for PD for new teachers for August 16 and/or 17 will be finalized.
- August 8- PD draft schedule for August 24 and 25 will be sent to teachers.

- August 16 and/or 17- PD for new teachers (delivered by specialists and will include first days of schools, lesson planning, curriculum, technology, etc.)
- August 24 and 25-Division-wide professional development will be held at CHS.

School Year 2011-12

- Early September- School-wide plans will be reviewed for the inclusion of professional development and a focus on curriculum and instruction.
- September 26- Teachers will be sent a draft of the plan for curriculum development for the early dismissal day on October 10.
- October 10- Early Dismissal Day- Division-wide- Teachers will be pulled back together by grade level/content area to continue work from June and August. Specific expectations will be determined based on work completed to that point in time.
- Week of November 14- 2 hour PD sessions will be scheduled for teachers to review pacing guides, assessments, etc. and complete reflections based on the first nine weeks of instruction and benchmark tests for PreK-8 and the first semester of the block schedule for the high school (it will be necessary for the high school to schedule a review at the end of the first four and half weeks as well).
- Week of January 30- 2 hour PD sessions will be scheduled for teachers to review pacing guides, assessments, etc. and complete reflections based on the second nine weeks of instruction and benchmark tests and the end of the course for high school (it will be necessary for the high school to schedule a review at the end of the third four and half weeks as well).
- March 1- Draft of schedule for March 12 division-wide professional development day will be sent to teachers.
- March 12-Division-wide curriculum development will be scheduled based on work completed to that point in time.
- Week of April 23- 2 hour PD sessions will be scheduled for teachers to review pacing guides, assessments, etc. and complete reflections based on the third nine weeks of instruction and benchmark tests for PreK-8 and the first semester of the block schedule for the high school (it will be necessary for the high school to schedule a review at the end of the first four and half weeks as well).
- May 21- Draft of schedule for division-wide June 11-14 professional development days will be sent to teachers.
- June 11-14- Division-wide professional development days. (Maybe reduced by one day for the afternoons at the end of each nine weeks/grading period.) Focus will be determined by what still needs to be done at that point in time.



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Update on Superintendent's Annual Report/Strategic Plan

RECOMMENDATION: Informational

RATIONALE: An update on the Superintendent's Annual Report/Strategic Plan will be presented.

Rebecca B. Broaddus

Signature



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Update on 4x4 Block Scheduling

RECOMMENDATION: Informational

RATIONALE: An update on block scheduling and preparations for the upcoming school year at Caroline High School will be presented.

Rebecca B. Broaddus

Signature



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Update on the School Health Advisory Board

RECOMMENDATION: Update on the School health Advisory Board for the 2010-2011 school year

RATIONALE: The School Health Advisory Board identified five health issue goals for the year.

- Obesity – Enhance wellness activities in the schools and promote parental involvement
- Tobacco use – Provide programs to prevent or reduce tobacco use among youth
- Teen Pregnancy – Increase use of outside agencies such as Raptapp
- Wellness surveys – Administer Wellness surveys in grades 4, 8 and 11

Attached you will find a report on the Caroline County Public Schools Advisory Board Activities for the 2010-2011 school year.

Dolly G. Lindsay
Signature

THE CAROLINE COUNTY SCHOOL HEALTH ADVISORY BOARD REPORT ON ACTIVITIES FOR 2010-2011

The Caroline County School Health Advisory Board (SHAB) has had a productive year with six meetings and two subcommittee meetings. Our board is made up of a cross section of members from the school and community including Parents, Pediatrician, Department of Social Services, Virginia Department of Education, Faith Based community, the Rappahannock Area Community Services Board, and CDI Head Start. Representatives for the school division are school nurses, counselors, physical education/health teachers, student representatives from Caroline Middle School and Caroline High School, School Food Services and Dolly G. Lindsay, Director of Federal Programs from the School Board Office.

In our role of an advisory board we “assist with the development of health policy in the school division and the evaluation of the status of school health, health education, the school environment and health services.” (Section 22.1-275 of the Code of Virginia) This year we have continued to work on four main goals which are promoted through our school wellness programs and will be completed through follow up in the coming years. These goals include:

1. Obesity – Enhance wellness activities in the schools and promote parental involvement
2. Tobacco use – Provide programs to prevent or reduce tobacco use among our youth
3. Teen pregnancy – Increase use of outside agencies such as Raptapp
4. Wellness surveys – Administer wellness surveys in grades 4, 8, 11

We have accomplished the goals in stages and will complete them through follow up in the years to come.

Obesity is a serious health concern for many adults and children in our community. Each public school in Caroline County has a wellness plan in place to promote healthy lifestyles through good nutrition and exercise. Newsletters, flyers and information on school websites provided information on activities held at school and how parents can get their families involved at home.

Tobacco use is addressed through a variety of programs in our schools. The “Life Skills Training” Program (grades 3-8), DARE (grade 5), Health classes (6-12) and tobacco cessation programs (grades 9-12). The Caroline County Extension Program also provided the six week “Health Rocks” program for second and fourth grades on healthy choices.

The Rappahannock Teen Abstinence Program (Raptapp) presented its abstinence program at Caroline Middle School. Parenting classes were conducted at Caroline High School. Wellness Surveys were completed and tabulated for grades 4, 8, and 11. Good nutrition and exercise is encouraged in all schools and the surveys indicated that a large percentage did practice good health habits and are trying to make healthy choices.

The CCPS Wellness Programs will continue to promote and support healthy life-long habits through the activities students are involved in during school hours, and through community outreach at school wellness fairs, the annual “Family Fair”, community races, and Parks & Recreation activities. Information is shared with parents through newsletters, school websites, flyers and the students themselves.

The School Health Advisory Board has also reviewed the Caroline County Public Schools Pandemic Flu Guidelines. SHAB will work on the following goals for the 2011-12 school year.

1. Obesity – Enhance wellness activities in the schools and promote parental involvement
2. Tobacco use – Provide programs to prevent or reduce tobacco use among our youth
3. Teen pregnancy – Increase use of outside agencies to replace Raptapp
4. Wellness surveys – Administer wellness surveys in grades 5, 9, 12
5. Update and improve the SHAB bylaws.
6. Automated External Defibrillator Devices (AEDs) for all schools.

The Caroline County School Health Advisory Board has had another busy year and will continue to work diligently to support the health and success of our students.



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: CTE Program

RECOMMENDATION: Update on CTE Program

RATIONALE: All CTE teachers will set goals for the 2011-12 school year based on the Strategic Plan objectives. Emphasis will be placed on incorporating SkillsUSA into the curriculum, having active student organizations, and increasing community advisory committees of up to ten members. Information will be made available on the school website and updated monthly.

The development of at least 5 DE CTE classes will be completed during the year with classes to begin in 2012-13 (ex: Criminal Justice, Computer Information Systems). New classes will also be explored using student and community survey results. Some areas of development being explored are Global Information Systems, automotive services, community gardens, and green technologies.

Attainment rates for state required competencies will be at 100% and rates will increase for other competencies.

CTE will be promoted within the student body and throughout the community by making presentations to students, Chamber of Commerce, and local churches.

A CTE Expo is being planned for early spring where our CTE programs are highlighted and competitions held such as cook offs, building contests, clothing/hair displays on real models (mannequins). Our TV Production and Business courses will promote this as part of the course fulfillment and as an expansion of the Electives Fair.

Reaching New Heights Together

We have partnered with the Fire and Rescue Team to provide quality EMT training and certification preparation as a prerequisite to the Fire Science program which will begin in 2012-13. Personnel from Fire and Rescue and the school system have made plans to ensure that our students receive the proper training by providing personnel and equipment.

Cathy M. McConnell

Signature



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Annual Review of School Crisis Plans

RECOMMENDATION: Informational

RATIONALE: School Crisis Plans are developed, reviewed and updated by schools on an annual basis. Principals will be updating their plans with the new assignment for incoming teachers. An annual certification that a review of the plans have occurred is required by the *Code of Virginia § 22.1-279.8*.

Copies of the plans from each school will be provided at your request.

J.D. Satterwhite
SIGNATURE

Reaching New Heights Together



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Summer Projects

RECOMMENDATION: Informational

RATIONALE: Although we are not in any major renovation and construction projects we have been very busy working on grounds around schools and painting in several schools.

All school grounds being treated for weed removal, edging of sidewalks and treatment of flower beds.

Lewis and Clark:

Paint main hallway, painted 5th grade hallway

Painted Cafeteria restrooms

Weeded front circle, weeded front island

Mulched all gardens, all trees, removed 10 dead trees – to be replaced with 10 red bud trees

Madison:

Touch up paint in hallways

Touch up paint on door frames

Mulch around school grounds

Paint trailers in front

Level gravel in playground

CDLC:

Remulch flower beds at main entrance and sign

Weed control for sidewalk and parking lot

Install Buzz door entry system

CHS:

Mulch around all trees, gardens, signs, and front edge of school

Weed control for all parking lots and sidewalks

Repaint front awnings to match blue on new doors

Provide paint to teachers to repaint their classrooms

Reaching New Heights Together

Repair holes in field house walls (JV)
Remove broken overhead door from field house storage

CMS:

Mulch front gardens and school border
Weed front circle
Weed control in parking lots and sidewalks
Paint media hallway
Touch up paint in gym
Touch up and repaint stairwell steps/doors bring colors

BGE:

Mulching the grounds and garden areas

BGP:

Mulching the grounds and garden areas
Touch up painting in hallways (door frames)

George T. Gagnon
SIGNATURE



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CAROLINE COUNTY PUBLIC SCHOOL BOARD MEETING

August 8, 2011

SUBJECT: Review of Personnel Guidelines

RECOMMENDATION: Informational

RATIONALE: This item has been referred to the September School Board agenda per the School Board Chairman.

Mack A. Wright Jr.

SIGNATURE



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August 4, 2011

The personnel agenda will be presented at the School Board meeting on Monday, August 8, 2011.

Reaching New Heights Together