STUDENT ORGANIZATIONS

I. Application
Any group seeking recognition as a student organization shall submit a written application through its faculty sponsor, if curriculum related, or monitor, if non-curriculum related, to the principal. Applications shall be made on division approved forms only and shall include at least the following information:
   a. Name of the organization.
   b. Name(s) of faculty sponsor(s) or monitor(s)
   c. A general statement of the purposes of the organization
   d. A description of the qualifications for membership, if any.
   e. A statement of the relation of the organization to the regular school curriculum. This shall include specific references to classes or other elements of the educational program which the organization is interested in supplementing and a description of how the organization will serve as an extension or, or adjunct to, the curriculum.
   f. A description of the function of the faculty sponsor/monitor in the promotion, supervision, and leadership of the organization.

II. Approval Procedures
The principal shall review the application and such other information as he or she considers appropriate and approve or disapprove the recognition of the organization within fourteen (14) school days after receipt of the application. The Principal’s decision, in writing, shall be given to the faculty sponsor/monitor. If application is disapproved, the principal shall state the reasons for the disapproval in the decision.

The faculty sponsor/monitor may appeal the principal's decision to the superintendent or designee, by written appeal submitted to the superintendent within ten (10) school days after receipt of the principal’s decision. The written appeal shall state the reasons for the decision. The superintendent or designee shall review the appeal and such other information as he or she considers appropriate and give a written decision within fourteen (14) school days after receipt of the appeal. The decision of the superintendent shall be final.

III. Ongoing Review
The principal may take disciplinary action, including revocation of recognition of any student organization, at any time upon his or her own initiative, or on complaint by any student or staff member for good cause. Policy IGDA indicates many examples of good cause. Revocation may be appealed to the superintendent or designee, as provided above.

At any time, the superintendent or the Board may review the recognition of any organization and revoke the same good cause. Any such action by the superintendent or Board shall be final.

This regulation will be implemented in accordance with the Equal Access Act.

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CAROLINE COUNTY PUBLIC SCHOOLS