

Caroline County Public Schools

Type of Volunteering	Requirements to Volunteer
Non-CCPS Teen Volunteers: <ul style="list-style-type: none"> ○ Age 17 and above ○ Cannot be left alone with students <i>Ex: classroom assistants; coaches; summer school assistants</i>	<ul style="list-style-type: none"> ○ Volunteer application ○ Approval of principal ○ VA State Police background check ○ Ident-a-Kid sign-in
One Day or Occasional Volunteers: <ul style="list-style-type: none"> ○ Occasional = once per 9 weeks ○ Under supervision of staff member ○ Participating with own child ○ Cannot be left alone with students <i>Ex: book fair; class parties; concessions; Feet Meet; field day; field trip chaperone; guest speaker; PTA events</i>	<ul style="list-style-type: none"> ○ Volunteer application ○ Approval of principal ○ Ident-a-Kid sign-in
Ongoing Volunteers: <ul style="list-style-type: none"> ○ Ongoing = twice per month or more ○ Beyond participating with own child ○ Could be left alone with students <i>Ex: classroom volunteers; coaches; committee members; library assistants; lunch supervision; mentors; read with students</i>	<ul style="list-style-type: none"> ○ Volunteer application ○ Approval of principal ○ VA State Police background check ○ Ident-a-Kid sign-in
Field Trip Chaperone in Unsupervised Setting or Special Circumstances <ul style="list-style-type: none"> ○ Beyond participating with own child ○ Could be left alone with students <i>Ex: overnight field trip</i>	<ul style="list-style-type: none"> ○ Volunteer application ○ Approval of principal ○ VA State Police background check ○ Ident-a-Kid sign-in

Specific School Opportunities

<u>Elementary</u>	<u>Secondary</u>
<ul style="list-style-type: none"> ~ Bulletin board design/update ~ Field trip chaperone ~ Library/Teacher Aide ~ Lunch buddy ~ Make items for teachers at home ~ Read to a classroom(s) ~ Work with small groups in class 	<ul style="list-style-type: none"> ~ Assist with after school events ~ Assist with school events/awards ceremonies ~ Athletics: concession stand; ticket booth; PA announcer ~ Bulletin board design/update ~ Field trip chaperone ~ Lunch buddy/supervision

If a background check is required, results arrive between 48 hours and 6 weeks depending on one's criminal record.

For questions regarding the background check process
contact Human Resources at HR@ccps.us