CCPS Leadership Staff Organizational Chart (August 2023)

Superintendent of Schools
Dr. Sarah Calveric

Primary Responsibilities: Mission, Vision, and Strategic Goals; Planning and Assessment (instructional programs and student achievement); Instructional Leadership; Organizational Leadership and Safety; Communication and Community Relations; Professional Learning; Student Academic Progress; Board Relations; Annual Operations and CIP Budget

Assistant Superintendent
Dr. Herbert Monroe

Primary Responsibilities: Supervision of Instructional Leadership Team and K-12 Instruction/Programs; Strategic Planning; Profile of a Graduate; Policy Development and Updates; SOQ Compliance; Supervision of Standards of Accreditation; Instructional Calendar; Continuous School Improvement

Director of Secondary Education
Dr. Autumn Nabors

Primary Responsibilities: Supervision of Secondary Administration, Instructional & Gifted Specialists, Secondary Reading and Math Specialists/Coaches; Oversight of 6-12 Curriculum, Resources, and Programs; Professional Development; 1:1 Digital Technology; 6-12 Summer School; New Teacher Academy and Mentorship; Governor's Schools; Alternative and Adult Education, Project Grad, Advanced Placement/Dual Enrollment; School Improvement Process; Career and Technical Education

Director of Elementary Education
Terrie Haley

Primary Responsibilities: Supervision of Elementary Administration, Instructional and Gifted Specialists, and New Teacher Support Coaches; Facilitate School Improvement Process; Oversight of Pre K-5 Curriculum and Instruction, Resources, and Programs; Professional Development; K-5 Summer School; New Teacher Academy and Mentorship, Supervision of ELL

Director of Exceptional Education
Paulette Heron

Primary Responsibilities: Supervision of SPED Coordinators, School Social Workers and Psychologists, Behavioral Specialists, PTRC Coordinator, and Contract Service Providers; Compliance and Indicators; SPED Student Achievement and Program Oversight; Training and Professional Development; FAPT/CHINS; Alternate Assessments; Federal IDEA Grants

Director of Federal Programs
Andrea Ross

Primary Responsibilities: Supervision of Title I, VPI, and Head Start, Preschool Staff, Curriculum, and Instruction; Title Coordinator; Grant Management and Audits; PreK Registration; Title I Elem. Reading/Math Specialists and Coaches

Coordinator of Testing and Division Reporting
Beth Hausler

Primary Responsibilities: Supervision of Registrars and School Testing Coordinators; Director of Testing; SSWS Manager; Achievement Data Coor.; VDOE Reporting, Performance Based Assessment; Virginia Literacy Partnership Representative

Coordinator of Student Support Services
Rachel Wheeler

Primary Responsibilities: Oversee 504 Plans, Social Emotional Learning, Anti-Bullying, Mental Health; Homeless and Foster Care Liaison; Supervisor of School Counseling

Chief Operations Officer
Marcia Stevens

Primary Responsibilities: Oversee the Finance and Payroll Department; Supervision of Technology Department, Nutrition Services, Transportation, and Maintenance; Division Budget and Capital Improvement Plan; VRS; Benefits; Procurement

Director of Finance and Budget
Doreen Flint

Primary Responsibilities: Oversee Budgets and Fiscal policies; Supervise Production of Financial Information and Communications; Oversee Consolidated Audit Process with County and School System; Supervise Procurement, Finance, Accounts Payable, and Payroll Staff; Support School Bookkeepers

Supervisor of Technology and Innovation
Joey Robinson

Primary Responsibilities: Supervision of IT Department; Department Planning & Budget; E-Rate; VPSA Educational Technology Notes; School Security Technology; Wide-area and Local-area Network Infrastructures; Computer and Server Systems; Web Presence; Student Data; Office Technology (Phones/Copiers)

Supervisor of Nutrition Services
Keith Conner

Primary Responsibilities: Supervision of Nutrition Services Department; Oversight of Free/Reduced Breakfast/Lunch Program Requirement; VDOE & Federal Reporting

Supervisor of Maintenance
Chris Caldwell

Primary Responsibilities: Supervision of Maintenance Department and Custodial Services; Oversight of Facility Upgrades/Renovations/Maintenance; Capital Improvement Plan

Supervisor of Transportation
Erick Childs

Primary Responsibilities: Supervision of Transportation Department; Pupil Transportation; Maintenance of CCPS Fleet; Budget; Routing

Director of Human Resources
Karen Foster

Primary Responsibilities: Supervision of Human Resources Department; Personnel (recruiting, retention, onboarding); Employee Evaluation; Employee Compliance and Investigations; Human Resource Policies; Employee Recognition, Employee Wellness, and Talent Management; Benefits; Title IX Coordinator; FOIA, FERPA Requests

Coordinator of Safety and Compliance
Jeff Wick

Primary Responsibilities: Supervise School Nurses; Student Discipline Designee; CHINS; Worker's Compensation; Re-enrollment Coordinator; Chair of SHAB and Safe and Drug Free Schools Committees; Crisis Preparedness and Management; CCSO/Fire/EMS Liaison; Safety Audits; Records Management

Communications & Community Engagement Specialist
Kimberly Young

Primary Responsibilities: Communications; Media Relations; Community Outreach; Oversee Partners in Education Program; Provide Training for Communications Channels