

Caroline County Public Schools FY2025 Budget Development Calendar

November, 2023-February 2024	Budget Advisory Committee Meetings to gather community and employee feedback for the FY25 Budget (standing committee may include meetings later in process if needed)
Wednesday, November 1, 2023	CIP Budget Advisory Committee Meeting to gather community and employee input and feedback for the FY25 CIP Budget
Tuesday, September 19, 2023	Senior Admin Meeting – set focus for FY25 budget and distribute budget preparation materials
Friday, October 13, 2023	Budget request from Departments/Schools due to Finance office
Monday, November 13, 2023	School Board Budget workshop (Prioritizing activity for Operations Budget)
Monday, November 13, 2023	School Board approves budget development calendar
Monday, November 13, 2023	School Board First Reading of FY25 CIP budget
Week of December 11, 2023	Release of Governor’s Proposed State Budget
Monday, December 11, 2023	School Board approves FY25 CIP budget
Tuesday, December 12, 2023	CIP budget submitted to the County
Tuesday, December 12, 2023	School Board joint meeting with County Board of Supervisors (budget & other topics)
Thursday, January 25, 2024	CIP Presentation to Planning Commission (County Budget Calendar)
January, 2024 (TBD)	School Board joint budget workshop with County Board of Supervisors
Monday, January 29, 2024	Update School Board on Governor's proposed budget & School Board budget workshop
Monday, January 29, 2024	School Board Public Hearing on the budget - Caroline Middle School at 6:30 p.m.
Monday, February 12, 2024	School Board considerations and approval of the Proposed FY25 Operating Budget
Tuesday, February 13, 2024	Superintendent/School Board presents FY25 Approved operating school budget to County Board of Supervisors
Thursday, February 22, 2024	CIP Public Hearing by the Planning Commission (County Budget Calendar)
February, 2024 (TBD)	School Board joint budget workshop with County Board of Supervisors
Tuesday, March 12, 2024	County Administrator’s Proposed Budget Submitted to County Board of Supervisors (County Budget Calendar)
Tuesday, April 9, 2024	Public Hearing on County Budget (including school division operational and CIP) (County Budget Calendar)
Tuesday, April 23, 2024	Board of Supervisors’ adoption of County FY25 Budget and Property Tax Rates (County Budget Calendar)
TBD	School Board workshop to discuss County’s approved budget and any required changes
Monday, May 13, 2024	Updated school division FY25 budget presented to School Board for adoption
Tuesday, May 28, 2024	Request to Board of Supervisors for appropriation of the school budget